



WORKPLAN

Please use the model provided. Applicants are expected to complete a one-page work plan for each project year.

For each year of your project proposal, please complete a work plan indicating the deadlines for each outcome and the period and location in which your activities will take place. Please create additional work plan tables if further space is needed.

The same reference and sub-reference numbers as used in the logical framework matrix must be assigned to each outcome and related activities.

Activity carried out in the Programme Country: = (E.g. activity in France for two weeks in the first month of the project 2= under M1)

Activity carried out in the Partner Country (ies): X (E.g., activity in Tunisia for three weeks in the second month of the project: 3X under M2)

WORKPLAN for project year 1

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
1.1	Analysis of Pain medicine study program and LLL courses in PCs		3x											
1.2	Analysis of Pain medicine study program and LLL courses in PgCs		3=											
1.3	Comparative analysis of education offer of pain medicine in the PCs and PgCs			2x2=										
1.4	Analysis of labour market needs relevant for HCW in PCs			1x										
1.5	Purchasing of equipment				4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
2.1	Training of existing teaching staff from PCs at PgCs					3x3=	3x3=	1x1=	1x1=	1x1=	1x1=			
2.2	Development of HEPMP contents and Teaching material									4x	4x	4x	4x	
2.3.	Preparation and submission for accreditation of study program										2x			
5.1.	Preparing project dissemination strategy						2x1=							
5.2.	Creation of Web site of HEPMP			4x										
7.1.	Establishment of management board		1x1=											
7.2.	Creation of project management guide			3x3=										



7.3.	Kick off meeting		2x1=											
7.4.	Regular management board meetings					1x2=				1x2=				
7.5.	Making a regular reports and final report		1x1=			1x1=				1x1=				
6.1.	Establishment of Quality control board		1x1=							1x1=				
6.2.	Development of control plan for quality assurance in teaching process			2x2=										
6.3.	Regular Quality board meetings			1x1=						1x1=				



WORKPLAN for project year 2

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
1.5	Purchasing of equipment		4x	4x	4x									
2.4.	Enrollment of students at study program		1x											
2.5.	Implementation of study programs		4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
3.1.	Development of learning material for HCW in PCs		1x1=		1x1=		1x1=		1x1=		1x1=			
3.2.	National call and selection of trainees			1x		1x		1x		1x		1x		
3.3.	Accreditation of LLL courses in PCs			1x		1x		1x		1x		1x		
3.4.	Delivering of LLL courses of pain medicine in primary health care centers of PCs						1x1=		1x1=		1x1=		1x1=	
6.4.	Evaluation of student and participant satisfaction						1x		1x		1x		1x	
6.3.	Regular Quality board meetings						1x1=						1x1=	
6.5	Monitoring visits by external evaluators													
4.1.	Establishment of regional academic network		1x1=											
4.2.	Establishment of PAINWB platform		4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
4.3.	Continous selection of case studies for students and HCWs education							1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=
7.4.	Regular management board meetings		1x2=				2x1=						2x1=	
7.5.	Making a regular reports and final report		1x1=				1x1=						1x1=	



WORKPLAN for project year 3

Activities		Total duration (number of weeks)	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
Ref.nr/ Sub-ref nr	Title													
3.5.	Delivering of interventional pain trainings in PCs		1x1=											
6.4.	Evaluation of student and participant satisfaction		1x1=											
6.5.	Regular Quality board meetings		1x1=											1x1=
2.5	Implementation of study programs		4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x	4x
4.3.	Continous selection of case studies for students and HCWs education		1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=	1x1=
4.4.	Analysis of systematic standards and procedures in the area of PM												3x3=	
5.3.	Promotion of HEPMP program Events			1x		1x1=								1x1=
5.4.	Developing institutional websites, newsletter, promotional material and media			1x			1x			1x			1x	
5.5.	Dissemination of instituional websites, newsletter, promotional material and media					1x			1x					
5.6.	Signing cooperation between HEIs and relevant stakeholders										1x			
7.4	Regular management board meetings		2x1=						2x1=					2x1=
7.5	Making a regular reports and final report		1x1=						1x1=					1x1=