

Management Board Meeting

For Management Board members and other nominated HEPMP project partners

Project title:

Strengthening Capacities for Higher Education of Pain Medicine in
Western Balkan countries – HEPMP

Acronym: HEPMP

Project number:

585927-EPP-1-2017-1-RS-EPPKA2-CBHE-JP

<i>Dates</i>	27 September 2019 to 28 September 2019
<i>City</i>	Belgrade
<i>Meeting venue</i>	Faculty of Medicine, University of Belgrade
<i>Attendance:</i>	Management Board Members as well as other representatives of the HEPMP project partner institutions
<i>Address</i>	Doktora Subotica 8, Belgrade, Serbia

Project number: 585927-EPP-1-2017-1-RS-EPPKA2-CBHE-JP (2017 – 3109 / 001 – 001)

*This project has been funded with support from the European Commission.
This publication [communication] reflects the views only of the author, and the Commission cannot be held responsible for any use which may be made of the information contained therein.*

Friday, 27 September 2019	
15:30 - 16:00	Registration
16:00 - 16:20	Welcome speech by the host institution the University of Belgrade and the project coordinator prof dr Predrag Stevanović Adoption of the minutes from the previous meeting
16:20 - 17:40	Reporting by the project partners by work packages (1/2) <ul style="list-style-type: none"> • University of Belgrade, Serbia • University of Kragujevac, Serbia • University of Tuzla, Bosnia and Herzegovina • University of Banja Luka
17:40 - 18:00	Coffee break
18:00 - 19:10	Reporting by the project partners by work packages (2/2) <ul style="list-style-type: none"> • University of Podgorica, Montenegro • University of Florence, Italy • University of Ljubljana, Slovenia • University of Rijeka, Croatia • Hospital Clinical Centar "Dr Dragisa Misovic" Belgrade
Explanation	<ul style="list-style-type: none"> • In this segment the HEPMP project partners will be invited to outline their activities from the beginning of the project to date per working package and to present planned activities by the end of the project period. • Upcoming activities should be presented together with the planned dates (dates of planned events, deadlines for the adoption procedures, timetable for the implementation of courses etc.) • The project partners should structure their presentations following the work packages (WPs) and activities within those WPs – available HERE. • Each project partner from a partner country should put a special emphasis on the activities related the adoption of new sub-specialisation pain medicine curriculum • Special attention should be payed to the dissemination activities. • Each partner will have 20 minutes. • Timetable of future activities will be adopted on the following day by the Management Board Members
19:10 - 19:30	The presentation of the Academic Pain Management Network Application – The University of Belgrade
20:30	Joint dinner

Saturday, 28 September 2019	
9:00 - 9:40	The HEPMP progress report <ul style="list-style-type: none">• The presentation of the report by the project coordinator• The EACEA Feedback on the Progress report• Discussion
9:40 - 10:30	Financial reporting Slavica Petricevic <ul style="list-style-type: none">• Report by the financial manager• Discussion
10:30 - 11:00	Coffee break
11:00 - 11:40	Financial Management of the CBHE projects - External Expert <ul style="list-style-type: none">• Discussion
11:40 - 12:20	The HEPMP Quality Evaluation Report presented by the HEPMP External Expert <ul style="list-style-type: none">• Discussion
12:20 - 13:00	Adoption of the timetable of activities by the Management Board Members