

**H E P M P**

HIGHER EDUCATION PAIN MEDICINE PROJECT

# Monitoring visit

of the Erasmus + office for B I H

**Strengthening Capacities for Higher Education of Pain Medicine in Western Balkan  
Countries/HEMP 585927-EPP-1-2017-1-RS-EPPKA2-CBHE-JP**

In Banja Luka, 20 March 2019. a monitoring visit of the Erasmus + office for BiH was held.

The meeting started at 10 am at the Clinic for Anesthesia, Intensive Care and Pain Medicine, Clinical Center Banja Luka. The meeting was attended by: doc. Jasmina Smajić, PhD, Faculty of Medicine, University of Tuzla, Prof. Dr. Darko Golić, Faculty of Medicine, University of Banja Luka, Director of Erasmus + Office in BiH Suad Muhubić and Project Officer National Erasmus + Office in BiH Dejan Rosić and

Along with the announcement of the visit, the monitoring team also sent a questionnaire, which we were obliged to fill out before the visit.

During the visit, we pointed out the problems we encounter in our daily work. And there were really a lot of problems and we couldn't influence them. The biggest problem was the delay in conducting the tender.

When it comes to the procurement of equipment, the University of Banjaluka has implemented this activity, but with a slight delay for justified reasons, on which the Project Coordinator was informed. The request for the Tender was sent to the Dean of the Medical Faculty of the University of Banja Luka on October 22, 2018. years. Considering that the value of the tender in Bosnia and Herzegovina was over 50,000 Eu, it was decided to hold the tender together with the University of Tuzla. 12.12.2018. A request was sent to the Rector of the University of Tuzla for joint procurement. The money intended for the purchase of equipment for the Faculty of Medicine of the University of Tuzla was paid in December 2018. and to the University of Banjaluka was paid at the end of January 2019.

From that moment, both universities have available public procurement resources. The coordinators of the University of Tuzla and Banja Luka agreed to sign an agreement for the University of Banja Luka to undertake public procurement for both universities, and after the completed procedure the University of Tuzla will pay the money to the University of Banja Luka and take over the equipment. A team coordinator at the University of Tuzla had a problem because it was election in Bosnia and Herzegovina. She held a meeting with the Director of Financial Affairs and the Rector of the University of Tuzla, who are also members of the team, to discuss the activities of the signing of the agreement and the start of public procurement. She have been informed that at this point it is not possible to sign an agreement or start with public procurement because after the elections have been conducted at all levels of government in Bosnia and Herzegovina, the Federation B & H has not yet formed a

governing structure. Since no government was formed, the budget for the current year has not been adopted, and although funds have been paid to the University, they cannot be used until the budget is adopted. After this meeting and in writing, she addressed the Rector with the request for the signing of the Agreement. She got the answer that because of the unfinished budget there is a decision on temporary financing under which new and extended programs are not allowed. It was expected that the budget will be adopted soon, and immediately afterwards it will approach the necessary activities. During the waiting period for legal compliance, members of the University of Tuzla team, the HEPMP team coordinator, the Dean of the Faculty of Medicine and the Rector of the University of Tuzla worked on the preparation and finalization of the list of computer and medical equipment for the needs of the Faculty of Medicine of the University of Tuzla to be subject to public procurement. After the lawful conditions have been fulfilled, in early April the joint procurement procedure was launched. Following the administrative procedure of signing the agreement between the University of Banja Luka and Tuzla, the process of preparation of documentation for the publication of the invitation for public procurement of equipment has been initiated. As part of these activities, a committee was formed to open tenders for the public procurement of equipment, three members from the University of Banja Luka and two members from the University of Tuzla. After the scheduled time interval for the invitation to tender for the procurement of equipment has been completed, a date has been set for the meeting of the elected members of the commission to open the bids. A date has been set for July 12, when the public opening of tenders is scheduled. After the evaluation of the bids, the Commission for Joint Public Procurement of Computer Equipment stated that the best offer was from the bidder IMEL doo Lukavac and proposed his choice. For these reasons, the tender ended in July 2019.

We also pointed out the slow and inefficient administration at the University, as well as the long wait for resolving administrative issues.

We warned that a big problem will be in work package two in the accreditation of the study program Pain Medicine in undergraduate teaching. The reason for that is in the administrative and legal regulations, which are very rigid and difficult to change.

Considering that both coordinators are on such a project for the first time, we are of the opinion that the monitoring of the visit should have been earlier. During this visit, during the conversation, we clarified a large number of unclear facts.

The meeting ended at 2 p.m.

Project Koordinator

Prof. D.Golić



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# EVENT DESCRIPTION

with special reference to goals and outcomes



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countries - HEPMP

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Contacts:

Prof. dr **Predrag Stevanovic**

Email: [hepmperasmus.ka2@med.bg.ac.rs](mailto:hepmperasmus.ka2@med.bg.ac.rs)

Internet portal: [www.hepmp.med.bg.ac.rs](http://www.hepmp.med.bg.ac.rs)

Forum: [www.hepmp.med.bg.ac.rs/forum/](http://www.hepmp.med.bg.ac.rs/forum/)

Telephone: +381 11 3636396

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