

# EVENT REPORT FORM

Project title	Strengthening Capacities for Higher Education of Pain Medicine in Western Balkan countries
Project acronym	HEPMP
Project reference number	585927-EPP-1-2017-1-RS-EPPKA2-CBHE-JP
Coordinator	University of Belgrade
Project start date	April 14. 2021.
Project duration	

Event	<b><i>Online Management Board Meeting</i></b>
Type of event	WP7: 7.4. Regular management board meetings
Venue	Web
Date	April 14. 2021.
Organizer	Predrag Stevanović
Reporting date	April 15. 2021.
Report author(s)	Predrag Stevanović

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## EVENT DESCRIPTION with special reference to goals and outcomes

<b>Number of participants at the event</b>	17
<b>Participants (organisations)</b>	
<b>Event description:</b>	

**Strengthening Capacities for Higher Education of Pain Medicine in  
Western Balkan Countries (HEPMP)**

***Online Management Board Meeting, 14.03.2021.***

**MEETING MINUTES**

Online Management Board meeting was attended by the following project participants from Program and Partner countries: Prof. Dr Predrag Stevanovic - Project Coordinator; University of Kragujevac - Prof. Dr Jasna Jevdjic, Asist. Dr Nenad Zornic and Olivera Mijatovic; University of Banja Luka – Prof Dr Tatjana Bućma, Prof. Dr Darko Golic, Assoc. Prof. Dr Zoran Vujovic; University of Tuzla - Prof. Dr Jasmina Smajic, Asist. Prof. Dr Samir Husic; University of Podgorica - Prof. Dr Danko Zivkovic, Prof. Dr Ljiljana Kezunovic, UCHC “Dr. Dragisa Misovic - Dedinje” – Sanja Paunič and Dr. Zoran Vlahovic; University of Ljubljana, Slovenia - Prof. Dr. Maja Sostaric, Prof. Dr Neli Vintar; University of Rijeka, Croatia - Assoc. Prof. Dr. Vlatka Sotosek Tokmadzic, Prof Željko Župan

Sastanak se održao pomoći Microsoft Teams platforme. Počeo je u 20.00 h i trajao do 21.00h.

The meeting started at 20.00 PM. It was opened by the Project Coordinator, Prof. Dr. Predrag Stevanovic. Professor Stevanovic welcomed everyone and thanked everyone for coming, with proposing the following agenda:

1. The introductory word of the host (Prof. Dr Predrag Stevanović)
2. Discussion on the revision of the Project Budget
3. Discussion of mandatory financial project audit – Slavica Petričević,
4. Overview of the project activities in thr era of Covid-19 pandemic
5. Planning of the upcoming events (all project team coordinators included)
  - a. *Courses of Pain Medicine in Health Centers*

- b. Courses of intervention procedures;*
- c. Curriculum of Post Graduate Studies in Pain Medicine;*
- d. Curriculum of the undergraduate Pain Medicine Course;*
- e. Dissemination of project activities; and*
- f. Course Materials, Monographs, Books etc.*

## 8. Miscellaneous

### **1. The introductory word of the host (Prof. Dr Rafaele De Gaudio)**

Prof. Dr Predrag Stevanovic welcomed to all the participants.

### **2. Discussion on the revision of the Project Budget– Prof. Dr. Predrag Stevanovic**

### **3. Discussion of mandatory financial project audit – Slavica Petričević,**

Slavica Petričević informed everyone present that the financial audit of the project is underway. She asked everyone present to be ready to forward all the necessary documentation as soon as possible if the audit requires it.

Predrag Stevanovića suggested to send a letter to Giulia Moro with a request to approve small adjustments in the budget, related to subcontracting. Everyone agreed that it would be good to direct part of the money from travel and stay to staff costs, because in the conditions of a pandemic, it is not possible to realize travel.

### **4. Overview of the project activities in thr era of Covid-19 pandemic**

As part of the current situation with the pandemic, it was agreed that the project activities be carried out online, in order to fully implement the project plans.

As for other activities, so for the course on interventional procedures in pain therapy, which should be held by Rijeka in each university of the project consortium, it was agreed to make a webinar and hold the course online.

#### **g. Dissemination of project activities**

Prof. Dr Stevanovic said that a new BISOP 2021 will be made in may 2021.

#### **h. Course Materials, Monographs, Books etc.**

Prof. Dr Stevanovic informed everyone that an official textbook for medical students at the Medical Faculty in Belgrade is being prepared, which is called: "Practical procedures

in clinical medicine". It will be a textbook for undergraduate teaching, for students of the fifth year of medical studies, as material for preparation and learning in the Simulation Center, which is a special curriculum for the undergraduate subject of Simulation Medicine, which entered the official classes of the Medical Faculty in Belgrade. This curriculum was developed as a HEPMP project activity.

A recording of the meeting is available at the following address:

HEPMP management board meeting 14.03.2021.

[https://medbgacrs-my.sharepoint.com/:v:/g/personal/predrag\\_stevanovic\\_med\\_bg\\_ac\\_rs/EXHSgivd4pJBiK3cKeFO930B8NG3SnpRLDvbiLqScDwSkA?e=PM6aXC](https://medbgacrs-my.sharepoint.com/:v:/g/personal/predrag_stevanovic_med_bg_ac_rs/EXHSgivd4pJBiK3cKeFO930B8NG3SnpRLDvbiLqScDwSkA?e=PM6aXC)

April 15. 2021.

Professor Predrag Stevanović, MD, PhD